



Step-by-Step guide for the registration

September 17- 22, 2024

Hanover

Press day on

September 16, 2024

Starting page





IAA TRANSPORTATION 2024

September 17 - 22, 2024 (Press day September 16) in Hanover

If you have any questions regarding your stand registration, please contact:

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An event by VDA

German Association of the Automotive Industry (VDA)

Behrenstr. 35

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You have exhibited with us before and received your login data already?

Then use our online registration for exhibitors. After logging in, we will guide you through the process of registring your stand in only a few s Simply complete or correct the existing data and your registration will be sent directly to the organizer, the German Association of the Autom

Username

Password

Here you can login with your existing login data or with the login data that was sent to you.

Forgot your password?

Online registration without login data

You do not have your access data with you or you would like to exhibit for the first time at the IAA?

Then we look forward to welcoming you as an exhibitor at the IAA TRANSPORTATION 2024. Please create a login first.

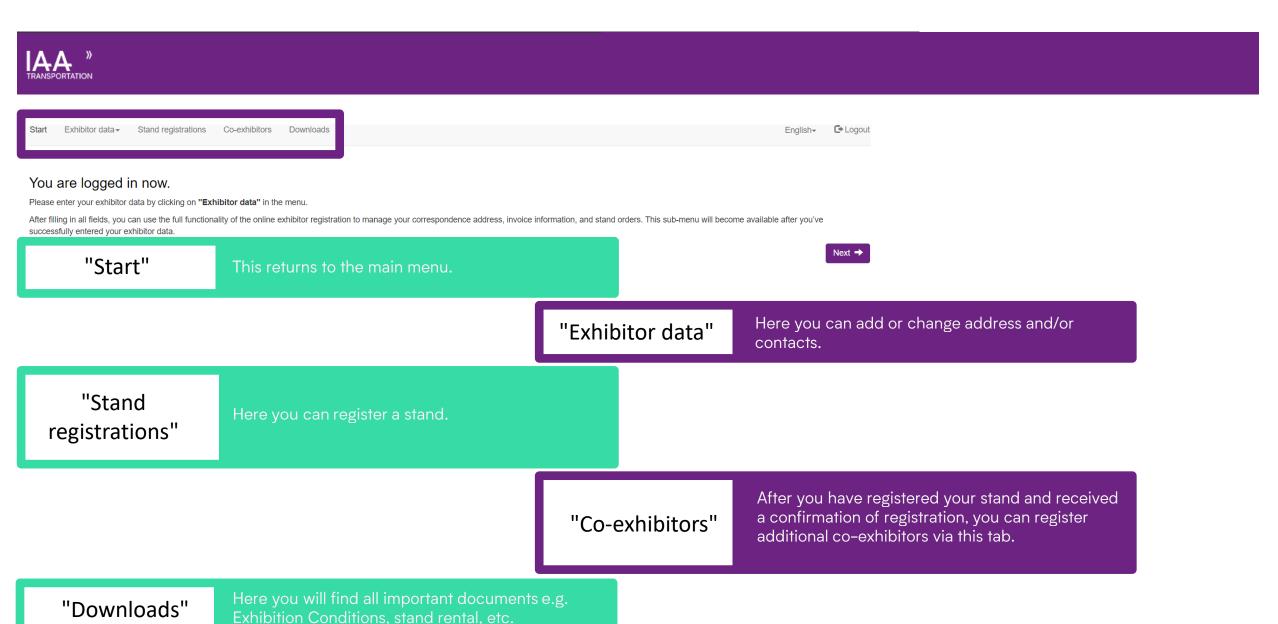
Please enter your registration information into the online form.

Create login

If you do not have an account yet, you can register here.

Internal section





Exhibitor data





Exhibitor data

Please enter your company address and name. You can enter differing invoice/correspondence addresses for each individual stand in the



Start the registration from the "Exhibitor Data" tab. Click on "Edit" to fill in all the fields marked with an asterisk (*).

If you have already been an exhibitor, you only need to cross-check the information, if necessary, and enter any changes.

If you have filled in all the required fields, please consent to the further processing of your data in accordance with the GDPR by checking the appropriate box.

To save your data, click on "Ok" and then on "Next" at the bottom right.

Exhibitor data

Please enter your company address and name. You can enter differing invoice/correspondence addresses for each individual stand in the sub-category "Invoice information".

*required field

Ok Cancel
Exhibitor name *
Company *
Company 2
Street *
Street 2
Postal code *
City.*
Country *
_
Telephone •
Fax + / /
Website
E-mail *
VAT-ID *
The VAT-ID is only required for members of EU countries (Germany excluded).
Language of correspondence *
☐ I agree to the processing of my data in accordance with the GDPR
Ok Cancel

Contacts





Contacts

Please enter your contacts here.



Here you can create new contacts [+ New] or manage your previously created contacts. Please note that you will not be able to make any changes to the contacts once the stand registration has been submitted. If you have any change requests, please contact: transportation@iaa.de

You can store up to 3 different contacts. The orderer is the main contact person. To save your data, click on "Ok" and then on "Next" at the bottom right.

The assignment of contacts to your task area will be offered to you later in the stand registration process.

Contact Information

*required field

 _	
 _	
 _	

Stand registration





Select stand registration

Here you can add (+ New) or edit (click on the non-submitted stand) your stand registrations. Important note: Each new stand requires a new stand registration!

Under "Downloads" see the document of the Stand Rental Charges for an overview of the costs per sgm. In the "Downloads" section you will also find information and prices for the packages.

Once you have entered all data, you can submit your stand registration to the VDA by clicking the button "Submit binding and chargeable registration" under the sub-menu item "Approve".

By registering you accept the Exhibition Conditions and Data Protection Regulations of the IAA TRANSPORTATION 2024.

After successfully registering, an automatically generated e-mail with an overview of your order will be sent to you.



Sorry, no contracts for the current event could be found.

You can register your stand as soon as you click on [+NEW].

Please note that the minimum size of the stand is 20 sqm. Successfully registered stands can no longer be removed and can be identified by the green check mark. If you wish to have changes made to your already registered stand, please contact: transportation@iaa.de

Stand details





Your stand details

Your ordering no. * Please enter the purchase order nr. of your accounting department. The number will be displayed on the invoice for the stand. If you do not have a purchase order nr, write "xx".	Here you can enter your stand i a stand type or package.
Stand type / package* Select	Fields marked with * are manda
Preferred Location	After you have entered the info on "Save" and then on "Next".
Area [m²] * 1 Please note that the minimum stand size is 20 sqm. Width [m] 0	Please select a stand product a dimensions. Afterwards click or "Next".
Depth [m] 0	
Same stand as IAA 2022 You request the same stand as in IAA Transportation 2022. Please note: If you booked several stands (inside the hall and/or outdoor area) at the previous event, use the comment field to specify which of these stands you wish to register again.	
Comment What shall we consider for the stand assignment (e.g. measurements of the exhibits, multi-level construction, wishes for neighbouring stands, flexibility in stand size/stand type, etc.)?	

information and select

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rmation, always click

nd enter the "Save" and then on



Further Presentation options





Further Presentation options

We are interested in the following additional presentation forms:



Next →

On the next page you will find "Further Presentation options".

If you are interested in any of the above presentation options, click on "Edit", place a check mark in the appropriate place, click on "OK" and the appropriate contact person will contact you after your registration to provide more information and assist you with the registration process.

This is just an indication of your interest. It is not a binding booking of the additional participation opportunities.

Invoice information





Invoice information

Important Instructions

Your invoice for the stand rental includes 19 % German VAT. Please be informed that despite recent changes of the VAT law across the EU and in Germany, we are still liable to pay 19 % German VAT to the tax authorities for the letting of areas for trade fair stands at the IAA. Compared to other trade fair companies, VDA in essence only provides trade fair stand areas without extensive inclusive services. For more information, please refer to the document in German VAT

Electronic invoice per E-Mail	
E-Mail of invoice recepient *	
Alternative billing address	
	Save

Please enter your general invoice email address here. If you have a different invoice address, please enter it below. Click on "Save" and then on "Next".

The organizer and the exhibitor agree, in accordance with article 45 of the Exhibition Conditions, that invoices will be sent only in electronic form (by e-mail with pdf attachment). The exhibitor agrees not to receive invoices on paper, unless otherwise agreed between the organizer and the exhibitor.

If changes are made to the details provided by the exhibitor regarding the invoice address and/or legal form after December 22, 2023, the organizer will charge a processing fee of € 150 (plus VAT) for each invoice change in accordance with Item 24 of the Exhibition Conditions for the first change. For each subsequent change, € 250 (plus VAT) will be charged.

Differing correspondence address





Differing correspondence address

We hereby authorize the company / branch office named below to accept the stand confirmation and all further documents in our name and to place legally binding orders on our behalf for services pertaining to all available media as well as issuing statements regarding our event participation.

Please send correspondence to the following differing address





Should you assign an agency or similar, to manage and coordinate your stand, please indicate this as "differing correspondence".

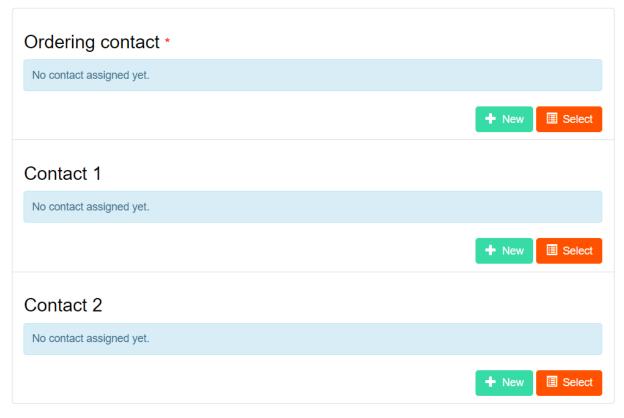
After entering data, click on "Save" first and then on "Next".

Stand registration contacts





Stand registration contacts



The contacts you have saved can be assigned here. To do so, click on "Select" and search for the corresponding contact. If you want to add additional contacts, click on "New":

The ordering contact is the main contact person.

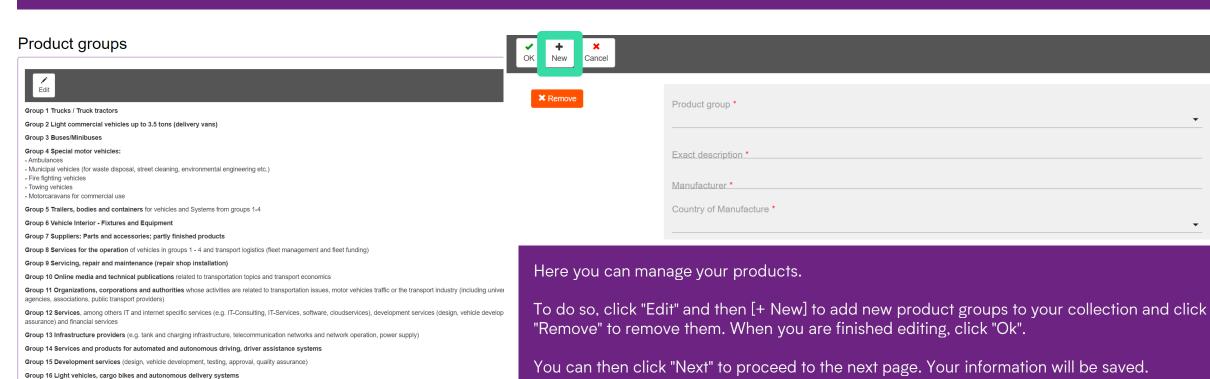
Contact person 1 and 2 can, but do not have to be specified. In this case, please leave this contact field blank

Product groups

Group 17 Transportation and passenger transport services (smart city solutions, last mile logistics, mobile logistics hubs, traffic management, traffic planning, cargo bike







Approve stand registration





Approve stand registration

Summary of your registration

With confirmation of this registration (by clicking on the button "Binding and chargeable registration" at the end of this page)

- We have taken note of the Exhibition Conditions and the Organizational & Technical Regulations (status 2022) in the currently valid version as the basis of the business relationship between us and the organizer and declare our agreement with the contents.
- ☐ We declare that we have taken note of the ▮ data protection information for the online exhibitor registration.

Notice:

You will receive the following information automatically by e-mail after your registration.

By registering, the exhibitor undertakes to participate in the exhibition and to set up an exhibition stand in the event that an exhibition stand is allocated.

We herewith register for the IAA TRANSPORTATION 2024 with legally binding effect and subject to a fee. The data entered, as listed above, has been checked and is correct.

Submit binding and chargeable registration

Here you will find the summary of your registration.

Please review it carefully and then accept the Exhibition Conditions and data protection information.

By clicking on the button "Submit binding and chargeable registration" at the bottom of this page you confirm your stand registration.

Please note that this is not an inquiry but a firm booking of a stand at the IAA TRANSPORTATION

Note for exhibitors who exhibit third-party products: to complete the order, the <u>manufacturer's certificate</u> with signature and company stamp must be send by mail or scanned and send via email to <u>transportation@iaa.de</u> (Form is available in the infobox on the left and in the download section).